

Town Line Volunteer Fire Department, Inc.

Meeting Minutes

November 4, 2019

Call to Order by: President Jennifer Broska at 1838 hours

Opening prayer by: Chaplain Robert Mueller

Pledge to the Flag by: Sergeant at Arms Justin Mark

Minutes of the previous meeting emailed to all members and reading waived with no objection.

- Motioned to approve by Brian Peiffer, second by Lynn Peiffer, carried.

Chief's Report given by: Chief Brett Broska

- Total calls last month = 54
 - Fire = 1
 - EMS = 40
 - Fire/CO/EMS Alarm = 6
 - Medical Alarm = 0
 - CO-Pos Read = 0
 - CO-Neg Read = 0
 - MVA = 3
 - Haz Cond = 2
 - Service Call = 2
 - Good Intent = 0
 - Vehicle Fire = 0
 - Rescue = 0
 - Other = 0
 - Cancelled Enroute = 0
 - Mutual Aid Given = 0
 - Mutual Aid Rec'd = 2

(Total calls year through October 31, 2019 = 700)

Training Report given by: Deputy Chief Stephen Kasprzyk

- County is continually listing new classes on the website so keep checking and take advantage of the classes offered. If you sign up for a class check the online roster and if you are not contacted that it is cancelled, make sure you attend.
- Ken Matynka asked about getting classes scheduled by the County onsite at TLVFD. Deputy Chief Kasprzyk indicated we can and we have submitted for classes. Any agency that does is expected to have at least 5 of their own members enrolled; we have not always met that number in the past.
- Drill next week will be skills, so if you still need to complete them make sure you attend. If you do not complete them you will not be permitted to ride.

EMS Report given by: EMS Captain Lynn Peiffer

- The new EMT Protocol update is online. If you have not received an email from Rodney Hoag regarding this, contact an EMS Officer.
- November 18, 2019 EMS drill will be CME for EMT's so please attend. There will also be a drill planned for others attending who are not an EMT.
- Regarding the repeated calls for service at 983 East Bonnie Lake Drive, there is a social worker on the case trying to assist. Deputy Chief Kasprzyk stated that just so everyone is aware, that resident is a former Alden firefighter.

Truck assignments given by: Captain Brian Peiffer

Directors Report given by: Director Tom Schlicht

- Meeting held on Saturday November 2, 2019. Detailed report on file.
- Approved the bills.
- Discussed membership participation and Length Of Service Award Program.
- President Broska reported to the board the Town of Lancaster contract, to be discussed in more detail later in this meeting.
- Reminded members to watch the expiration date of their Occustar physical as some are only extended until the end of this year if there are issues that need to be addressed and cleared with your own doctor; they need to be resolved prior to the expiration date.

Trustees Report given by: Trustee Tom Schlicht

- Reminded members we are down to the wire on participation activity and points. All members must meet their points to be a member in good standing by the end of November. The Service Award Program points must be met by the end of December. Don't wait until the last two months to earn your points, and remember the deadlines are different.

Treasurer's Report given by: Treasurer Robert Mueller

- \$2,132,731.60

Communications read by: Recording Secretary Kevin Wright

- Thank you poster in the hallway from Alden Primary School YMCA.
- Raffle tickets from the Greater Lancaster Museum of Firefighting for the Christmasville Fire Truck Parade; \$1.00 per ticket for cash prizes. If interested see Deputy Chief Kasprzyk for tickets.
- President Broska stated we received a thank you letter and \$25.00 donation from Dave Stozman.
- President Broska stated there are also several thank you notes posted in the Club Room from various organizations we have had activities with; we also received thank you gifts including a candy basket and case of water.

Committees

1. Membership: Chairperson Rich DeVries
 - Alexis Grassl is due off probationary status and has met all requirements. Motion by Lynn Peiffer to remove her from probation effective midnight tonight, second by Brian Peiffer, carried.
 - President Broska stated updated member participation reports will be posted tonight.
2. By Laws: Chairperson Jennifer Broska
 - No report.
3. History: Chairperson Chris Kidder
 - No report.
4. Clubroom: Chairperson Chad Lesser
 - Tom Schlicht stated he has restocked supplies today.
5. Recruiting: Chairperson Jennifer Broska
 - We have some TLVFD items that can be given away to use in recruitment. Halloween detail was cancelled due to the weather. Brian Peiffer suggested having a Christmas party here. There will be another meeting soon.
 - Ken Matynka asked about the possibility of having members that are EMS/EMT only. Deputy Chief Kasprzyk stated we need to have members who also have some basic firematic training as well. There was some discussion and may continue that discussion in the future.
6. Nominating: Chairperson Rich DeVries
 - President Broska stated last call for anyone who wishes to sign up for an office. The committee will schedule a meeting to review all nominations.

7. TLVFD Christmas Party:

- President Broska stated the Christmas Party is December 15, 2019 at Alden Lanes. Bowling is at 1500 hours and dinner is at 1700 hours. Signup sheets will be posted at both stations.
- Tom Schlicht asked about getting a committee together for our upcoming 100th Anniversary; President Broska stated this committee will be formed early next year.

Applications to be Voted On

- None

Obligations of New Members

- None

Old Business

- Deputy Chief Kasprzyk reported our new Truck 2 is here but it is not in service and is not to be driven. There will be mandatory training for everyone that is a driver of Truck 2 or 6, but members who are not drivers are also encouraged to attend. The first part of the training is this Friday at 1830 hours for all drivers; then you may attend either Saturday at 0800 hours or Sunday at 0800 hours for the second part of the training. If you cannot attend this training you will not be cleared to drive Truck 2 until you schedule and complete a makeup training with Brett Lesser. This training is not an aerial operation course. Thanks to those who helped put tools on, there is still more to do. There is a crack in the windshield and it will be repaired under warranty.
- Deputy Chief Kasprzyk discussed the possibility of having our CO Meters left on all the time. He will be looking into it.
- Deputy Chief Kasprzyk reported that the new squad is at the body manufacturer and tentative delivery is in February 2020. Our current Squad 7-1 will be gone at the end of this month and the old chief's vehicle will be turned into a temporary squad. However, if you have a driver for the Engine, take that on EMS calls rather than the squad.
- President Broska asked if we ever got property back from Zachary Dobmeier and Abby Lemke. Deputy Chief Kasprzyk said he will have to check the records to see what exactly they had.
- Deputy Chief Kasprzyk stated the Blue Sheets need to be filled out correctly and completely. Some are missing information. Captain Brian Peiffer suggested that the chiefs talk to the member individually so that member knows there was a problem with their Blue Sheet and it can be corrected. Deputy Chief Kasprzyk stated he brought it up in the meeting so it is reflected in the Minutes. Tom Schlicht questioned if LVAC is taking care of the patient and there is no patient contact, is there a need to do a PCR. Deputy Chief Kasprzyk indicated that no PRC is required if there is no patient contact but it needs to be reflected clearly as such on the Blue Sheet.
- Deputy Chief Kasprzyk has Occustar reports and cards and you need to sign for them. He suggested you take the report of your physical to your primary doctor. If follow-up is required, make sure you do so prior to the expiration date as some of them are only extended for a short time. Get it done or you will not be allowed to ride. Also, if you do a Fit Test with Occustar do not let them remove the nose cone from the mask. Also, NFPA standards are being changed to shorten the time of the test but it will be more physical.

New Business

- President Broska presented the Town of Lancaster contract. Nothing has significantly changed. The proposed increases are: 0.5% in April 2020 and 1.0% each in April 2021, 2022, 2023 and 2024 for a total of 4.5% over five years. Ken Matynka asked if we have any input with the Town. President Broska stated we have had in the past but did not this year. Tom Schlicht explained how the Town developed the formula years ago and that the Town is not addressing the biggest problem, dedicated dispatch. There was much discussion about the formula, tax base and the growth in the town, Town of Lancaster Dispatch and ISO Ratings. Deputy Chief Kasprzyk suggested we send a letter to the Town asking what the tax base is for our department. Motion by Tom Schlicht to authorize the President to sign the contract and along with it send a letter asking what our department's tax base is, second by Steve Kasprzyk, carried.

Disbursements and Receipts

- Disbursements and receipts read by Treasurer Robert Mueller. Detailed report on file.
Total receipts \$165.09
Total expenditures \$32,354.10
Motion to approve by Justin Mark, second by Brian Peiffer, carried.

Good of the Organization

- President Broska advised there will be a meeting for anyone interested in planning and participating in the Annual Christmasville Parade on Thursday, November 7, 2019 at 1915 hours in the conference room. The parade is Saturday, November 30, 2019. If you are interested in participating and cannot attend let her know.
- President Broska reminded that our Annual Meeting will be on Sunday, December 1, 2019 at 1900 hours, dinner will be at 1800 hours.
- Tom Schlicht reminded everyone that there will be a lot of activity tomorrow at Station 1 due to Election Day.
- Tom Schlicht thanked Eric Wolski for fixing the broken sink trap at Station 2.
- Tom Schlicht asked if anyone could pick up the discarded door on the north side of Station 2. Brian Peiffer said he would take care of it. He also said paint needs to be selected and to let him know. He also bought two more garbage cans.
- President Broska thanked the daytime crews for attending the activities for local groups and organizations, over 450 people have attended.
- Captain Brian Peiffer thanked all those who helped with the Striders Run.
- President Broska stated she is still working on problems with I Am Responding. If you see a problem with it, send her a text so she is aware.
- Deputy Chief Kasprzyk reminded everyone to please wash the trucks after calls especially now that it is winter and salt is on the roads. Also squeegee the floors after you are done washing. President Broska also asked that the snow be shoveled, please don't trudge through and leave it. Tom Schlicht asked if the UTV is ready for winter and Deputy Chief Kasprzyk stated it has not been converted to winter yet.
- Ken Matynka stated he has his report ready regarding the issue of venting the truck rooms for exhaust. Recommendations by OSHA, NFPA and Erie County are that there be an exhaust system. He was asked if he had it in writing and he stated he does. He will provide it to the chiefs, president and board. It was noted by the chiefs and president that we have done our due diligence several years in the past by having studies done to assure our system is safe for everyone. After extensive discussion, Deputy Chief Kasprzyk advised Ken to fill out a budget request form with the facts to back it up if he wishes to propose such a system. Tom Schlicht reminded everyone it is budget time and if you have an idea for something to be included in the budget, fill out a form with backup documentation including the details.

Roll Call

- 23 Firefighters In Attendance

Ill Members

- None

Closing Prayer by Chaplain Robert Mueller

Adjournment at 2001 hours

- Motioned by Brian Peiffer, second by Lynn Peiffer, carried.

Respectfully submitted,

Recording Secretary Kevin Wright